

JOB TITLE: Middle & High School English Teacher

LOCATION: Peace Academy, Tulsa, Oklahoma

EMPLOYMENT TYPE: Full-Time

ABOUT PEACE ACADEMY:

At Peace Academy, we are dedicated to fostering a nurturing and stimulating educational environment. Our mission is to empower students to achieve academic excellence and personal growth. We believe in creating a supportive community where students and teachers collaborate to make learning meaningful and enjoyable.

JOB OVERVIEW:

We are seeking a passionate and dedicated Middle & High School English Teacher to join our team of qualified educators. The successful candidate will be responsible for teaching English Language Arts to middle and high school students, including reading, writing, grammar, and literature. This role involves preparing and implementing comprehensive lesson plans, fostering a positive classroom environment, and guiding students towards academic success.

KEY RESPONSIBILITIES:

- **Deliver Engaging Lessons:** Present English lessons in a comprehensive manner using diverse teaching methods to facilitate understanding and retention.
- **Individualized Instruction:** Provide personalized support to students to enhance their understanding of English language concepts and promote interactive learning.
- **Educational Content Creation:** Develop and distribute educational materials such as notes, summaries, and assignments tailored to the English curriculum.
- **Student Assessment:** Monitor and record student progress, providing constructive feedback and grades.
- **Classroom Management:** Maintain a clean, organized, and orderly classroom environment conducive to learning.
- **Collaboration:** Work closely with fellow teachers, parents, and other stakeholders, and participate in regular meetings to discuss student progress and school initiatives.
- **Activity Planning:** Plan and conduct in-class activities, such as reading circles and writing workshops, to enrich the learning experience.
- **Student Welfare:** Observe student behavior, identifying any signs of concern, and report them to the appropriate personnel.
- **Professional Development:** Continuously enhance professional skills and knowledge in English education by attending seminars, workshops, and conferences.

REQUIRED SKILLS AND QUALIFICATIONS:

- **Education:** Bachelor's degree in English, English Education, or a related field. Master's degree preferred.
- **Certification:** Certified teacher preferred. However, candidates with a strong background in education and a commitment to obtaining certification are encouraged to apply. Peace Academy will assist in the certification process.
- **Experience:** Proven experience as a middle and/or high school English teacher with a track record of effective teaching practices.
- **Educational Knowledge:** Thorough understanding of teaching best practices and legal educational guidelines, with a commitment to following school policies and procedures.
- **Communication Skills:** Excellent communication and interpersonal skills, capable of building positive relationships with students, parents, and colleagues.
- **Organization:** Well-organized, reliable, and committed to delivering high-quality education.
- **Creativity and Energy:** Creative, energetic, and able to make learning English an engaging and dynamic experience.
- **Values and Discipline:** Strong moral values and discipline, serving as a role model for students.
- **Additional Skills:** Knowledge of CPR/First Aid is a plus.

WHAT WE OFFER:

- A supportive and collaborative work environment
- Opportunities for professional growth and development
- Assistance with obtaining a teaching certification
- A commitment to work-life balance
- Competitive salary
- Comprehensive health and dental insurance
- 401(k) retirement plan

HOW TO APPLY:

If you are passionate about English education and dedicated to helping students succeed, we would love to hear from you. Please submit your resume and a cover letter detailing your experience and why you are a great fit for this role to office@patulsa.org.

Application Deadline: Applications are accepted on a rolling basis until the position is filled.